



Berufliche Fortbildungszentren  
der Bayerischen Wirtschaft (bfz)  
gemeinnützige GmbH

bfz gGmbH · Internationaler Bereich · Schleizer Straße 5–7 · 95028 Hof

Mr. Manoj Kumar Bhateja,  
G-73, Street No. 20  
Raja Puri, Uttam Nagar  
New Delhi, India

Internationaler Bereich Hof

Schleizer Straße 5–7  
95028 Hof  
Telefon 09281 7177-0  
Telefax 09281 7177-25  
E-Mail: [ib-hof@zentrale.bfz.de](mailto:ib-hof@zentrale.bfz.de)  
Internet: [www.bfz.de](http://www.bfz.de)  
[www.international.bfz.de](http://www.international.bfz.de)

Unsere Zeichen

Durchwahl  
-18

E-Mail

[kayser.jens@bln.bfz.de](mailto:kayser.jens@bln.bfz.de)

Datum

30. April 2014

## TO WHOM IT MAY CONCERN

### Assignment of Mr. Manoj Bhateja as language trainer German

Dear Sir/Madam,

We, the International Office of the Professional Training Centers of the Bavarian Employers Association bfz gGmbH herewith officially assign Mr. Manoj Kumar Bhateja as the local teacher of the German language for our course for Indian university graduates in New Delhi. The course will begin May 5, 2014, at 9am and run until July 25, 2014.

From June 2014 on, Mr. Bhateja will be joined by a German co-teacher.

A contract with Mr. Bhateja will be concluded.

Yours respectfully,

  
Jens Kayser  
Project Coordinator  
Bfz International Office

Sitz der Gesellschaft: München  
HRB 121 447  
UniCredit Bank AG  
Konto 2 725 240 · BLZ 700 202 70  
IBAN: DE28 7002 0270 0002 7252 40  
BIC: HYVEDEMMXXX  
USt-IdNr. (Organträger): DE129514203  
Geschäftsführer:  
Herbert Loebe (Vorsitzender)  
Anna Engel-Köhler  
Jörg Plesch